



QSF Board Meeting

10.19.2017

Attendance: All QSF Board

1. Welcome Parents (YAY – 5!)
2. Board Member Introductions
3. Treasurer's Report
  - a. October Actual vs. Budgeted (See Attached)
    - Box Tops
      - Mike to email Laura M. & Tristen
      - Handouts in Friday folders
      - Top 2 classes in the school win a popsicle party
    - b. Annual Goals – What do we want to do with the \$?
      - New Ideas
        - Parents email/use suggestion box on website
        - Board post ideas on FB page
        - Digital Marquee mounted on the school in front (\$5000?)
          - In the meantime, update the current marquee with magnetic letters
        - Bulletin Board in between upper grades and Montessori
        - Character counts rewards for good students – Mandy to follow up
    - c. Request
      - Science Olympiad \$1500 (See Attached)
        - 23 events that students chose to participate in
        - These kits are resources that we can reuse for future school years
        - How many kids are currently participating in this?
          - 75 total students (3<sup>rd</sup> – 8<sup>th</sup> grade)
        - Vote: All yes
        - Ms. Klegg/Huong to contact with Mike regarding purchase of kits
4. Dot & Dash Rollout
  - a. Duran asked if we could make an instructional video
    - QSF proposal: 6 week roll out with cart. Have teachers across multiple grades take them home for 1 week to test and share out experiences. Kiernan to test first. Sharp to pick the remaining teachers 1<sup>st</sup> – 6<sup>th</sup>.
    - Could ASB students or classroom buddies help the younger grades operate them?
5. Movie Night – November 3
  - a. Movie – Emoji Movie
  - b. Concessions
    - Pizza – Yes. Pizza bags – Mike to purchase/Chris to pick up Costco Pizza
    - Popcorn/Water for \$1

- Purchase more snacks – Sour Patch Kids!
    - Menchies will be selling
  - c. Upcoming date 12/8 - Home Alone
    - Ask parents for Holiday Themed snack donations for Bake Sale
6. Restaurant Nights – Download Flyers from Website
- a. Still waiting on checks from
    - Texas Road House - \$175
    - Chipotle - \$150
  - b. Upcoming Dates – On Website Calendar – Need to create FB Events
    - 10/26 – Panera
    - 11/9 – Rubios
    - 11/30 – Panda Express
    - 12/14 – Ono – During Board Meeting (Mike Will Pick Up)
  - b. 2018 Restaurant Night Ideas
    - Pizza/Delivery – Mountain Mikes?
    - Yafa
    - Jorge's
    - El Patio
    - Tri-Valley Ice/Pump It Up
7. Carnival
- Last Minute Updates
    - Laser Tag: move to multipurpose room – break activity into groups: 5 mins K-3, 5 mins 4-6, 5 mins 7&8
  - Balloons
  - No Dance Performance
  - Setup 12PM
    - Games
    - Door/Volunteer Area
8. Instagram
- a. Tara to create for QSF
9. Next Meeting – 11/16

## Questa School Foundation - OCT 2017

|                                   | Actual              | Budget              |
|-----------------------------------|---------------------|---------------------|
| <b>Revenue</b>                    |                     |                     |
| Box Tops Income                   | 0.00                | 1,000.00            |
| Amazon Donations                  | 2.60                | 0.00                |
| Business Donations                | 0.07                | 0.00                |
| Employer Matching Donations       | 670.00              | 2,000.00            |
| <b>Total Business Donations</b>   | <b>\$ 672.67</b>    | <b>\$ 2,000.00</b>  |
| Individual Donations              | 475.00              | 0.00                |
| Tier Donations                    | 17,740.66           | 5,000.00            |
| <b>Total Individual Donations</b> | <b>\$ 18,215.66</b> | <b>\$ 5,000.00</b>  |
| <b>Total Donations</b>            | <b>\$ 19,406.39</b> | <b>\$ 7,000.00</b>  |
| Movie Night Revenue               | 365.00              | 500.00              |
| Restaurant Nights                 | 101.81              | 700.00              |
| Auction                           | 0.00                | 20,000.00           |
| Carnival                          | 0.00                | 5,000.00            |
| <b>Total 2017 Special Events</b>  | <b>\$ 0.00</b>      | <b>\$ 25,000.00</b> |
| <b>Total Special Event</b>        | <b>\$ 0.00</b>      | <b>\$ 25,000.00</b> |
| <b>Total Revenue</b>              | <b>\$ 19,873.20</b> | <b>\$ 34,200.00</b> |
| <b>Cost of Goods Sold</b>         |                     |                     |
| Dot & Dash                        | 4,656.39            | 0.00                |
| Stage & Sound Upgrade             | 140.57              | 500.00              |
| <b>Total Projects 2016/2017</b>   | <b>\$ 4,796.96</b>  | <b>\$ 500.00</b>    |
| Auction                           | 0.00                | 10,000.00           |
| Back to School Breakfast          | 218.06              | 300.00              |
| Box Tops for Educations           | 0.00                | 100.00              |
| Carnival                          | 1,500.00            | 2,000.00            |
| Donation Campaign                 | 305.46              | 1,600.00            |
| Field Trips                       | 0.00                | 10,000.00           |
| Laser Tag                         | 399.96              | 0.00                |
| Movie Night Concessions           | 417.51              | 500.00              |
| National Night Out                | 122.75              | 125.00              |
| Restaurant Nights                 | 0.00                | 100.00              |
| Teacher Appreciation Week         | 0.00                | 200.00              |
| <b>Total Projects 2017/2018</b>   | <b>\$ 2,963.74</b>  | <b>\$ 24,925.00</b> |
| <b>Total COGS</b>                 | <b>\$ 7,760.70</b>  | <b>\$ 25,425.00</b> |
| <b>Gross Profit</b>               | <b>\$ 12,112.50</b> | <b>\$ 8,775.00</b>  |
| <b>Expenditures</b>               |                     |                     |
| Quickbooks                        | 115.00              | 360.00              |
| Advertising & Marketing           | 217.42              | 650.00              |
| Bulletin Boards                   | 0.00                | 100.00              |
| Bank Charges & Fees               | 59.90               | 359.40              |
| Intuit Charges                    | 3.65                | 0.00                |
| PayPal Fees                       | 11.38               | 0.00                |
| Office Supplies & Software        | 223.76              | 500.00              |
| Teacher Gift Cards                | 3,500.00            | 3,500.00            |
| Uncategorized Expense             | 57.27               | 0.00                |
| Website                           | 0.00                | 500.00              |
| <b>Total Expenditures</b>         | <b>\$ 4,188.38</b>  | <b>\$ 5,969.40</b>  |
| <b>Net Revenue</b>                | <b>\$ 7,924.12</b>  | <b>\$ 2,805.60</b>  |

Hi Michael,

My name is Huong...I'm not sure if you remember me, but I was the only parent who attended the first QSF meeting in August and suggested QSF to help fund learning materials and resources for Science Olympiad.

I'm one of the parent coaches this year, and the time has come for us to seek approval for \$1500 to cover the science kits and materials for all the Building and Lab events for both Division A and B. These materials will stay with the school to provide fundamental resources for future students. This will increase Questa's chances of competing against other highly established Science Olympiad teams from other schools, such as Wicklund and Kennedy from Cupertino.

Please include this request in your next meeting's agenda and we'll be there to answer any questions/concerns you may have.

Thank you for your support!

Huong