

QSF Board Meeting

11.16.2017

Attendance: M. Montag, M. Courneya, T. Jones, C. Feuer, M. Kiernan, L. Grewal, Sharp

1. Welcome Parents – none ☹
2. Teacher involvement & communication to staff:
 - “Remind App” – Ms. Sharp to encourage use and publish verbiage on this app to better communicate/remind parents of events and announcements
 - Leverage Social Media Outlets for more communication
 - Facebook
 - Instagram
 - Email
 - Texts
 - Remind App
 - Recognition encouragement from teachers to the QSF Board
 - Teacher “thank yous” to be read aloud at QSF Board Meetings - Ms. Sharp to advertise staff
 - QSF meeting minutes to be emailed to teachers/staff – Heather to email minutes to staff
 - To ensure QSF meeting minutes are read and that teachers are engaged; have teachers reply to the emailed minutes with either recognition for QSF Board or provide the QSF feedback. For each teacher reply/participation they will be entered into a gift card raffle - TBD
 - QSF to host random teacher appreciations in the lounge
3. Treasurer’s Report
 - a. November Actual vs. Budgeted - QuickBooks currently down
 - b. No invoice from Science Olympiad yet
 1. Is there a plan school wide to fund science clubs
 - a. There is no “Questa money”
 - b. Extracurricular money was given to Questa, this year the money went to Art
 - c. Equity across grade levels
 - i. 7-8: “project lead the way”, pushes kids to use foundational skills for High School – Art “wheel” and Science “wheel”
 - ii. Getting Sign Quotes – Mike is looking into this
 - iii. Stage Curtain Quote - \$7000
 1. No play this year – however, there is a consideration for a Talent Show
 - a. Kiernan to look into a potential smaller scale production
4. Dot & Dash Rollout
 - a. Report – having QSF roll to teachers & kids was great! QSF relies on teacher feedback to make this program work.
 - i. Need to roll out again at an upcoming teacher meeting (January)
 - ii. QSF to host an optional meeting after school for teachers interested in using the Bots before January – Tuesday November 28th 3pm – Mike to ask Heather for Library use
 - b. Xylophones

5. Movie Night – Home Alone Dec. 8
 - a. Concessions
 - i. Pizza
 - ii. Popcorn/Water for \$1
 - iii. Menchies did provide a donation to QSF – Mike will ask them to come again on Dec 8th

6. Restaurant Nights – Download Flyers from Website
 - a. Upcoming Dates – On Website Calendar
 - i. 11/30 – Panda Express
 - ii. 12/14 – Ono – During Board Meeting (Mike Will Pick Up for QSF members)
 - iii. January Ideas
 1. Tri-Valley Ice
 2. Yafa Hummus

7. Carnival Results
 - a. Slide was an issue due to not enough people being able to monitor. If we have the slide next year, this will be our watch out.
 - b. Improve teacher outreach to promote next year & volunteer to run games – they know the kids best!
 - i. Teachers ask parents of the classroom to help – 2 parent volunteers per classroom?
 - ii. Teachers can help run booths and incentive for their participation could be getting money back from the carnival proceeds for use in their classroom
 - c. Bounce house location was dark – change next year or add more light
 - d. Date change?
 - i. After school on a Friday, would increase staff participation, but would also not be good for parents

8. New Business
 - a. Bylaw Update
 - b. Holiday Gift Giving via OneHope – 10% of sales goes back to QSF – Mike to ask Heather about this fundraising opportunity. If approved, Claudia to post ordering details for teachers and parents on the QSF Facebook site only.
 - c. Auction Date: March 10th – Irish Pub Theme
 - i. Catering TBD

9. Next Meeting – 12/14